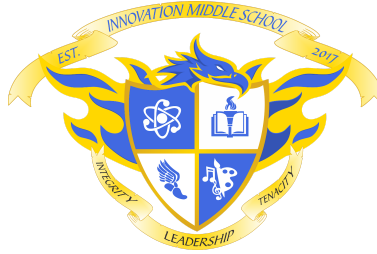


**Innovation Middle School
School Advisory Council (SAC) Meeting Minutes
February 13, 2018 Media Center**



Attendance:

Jacquelyn Baker
Pamela Guyton
Jenny Abbott
Yahaira Cruz
Erika Remley
Jesse Cohen
Stacey Brown
Tijuanna Nunn
Chris Clark

Call to Order:

A meeting of the Innovation Middle School School Advisory Council was held in the Media Center on 2/13/2018. Chair Stacey Brown called the meeting to order at 6:16pm . Jacquelyn Baker will record minutes for this meeting.

Approval of Previous Minutes:

The minutes were reviewed and approved. Motioned by Erika Remley and seconded by Jesse Cohen.

Principal's Report (Announcements/HR & Budget Updates):

Testing season is upon us the FSA Writing assessment is on March 6th. Last week February 6th we conducted a whole school shut down to conduct a Mock Writing Assessment. We are using the CER method to practice with the students. We paid the ELA team to grade the entire building essay. We recorded the data from the Mock assessment and are using that data to tier the students into a room for the writing bootcamp. This will allow us to focus on the students strengths and weaknesses to ensure that we are addressing the needs of the learner so that they are successful on the writing assessment. Dr. Maestre reviewed the no early release days : March 7th, 28th, and April 18th. Due to Innovation being a 1:1 digital school we will have little disruption to the normal instructional day. Reminders will go home to remind students and parents to have laptops charged for testing days. The school purchased additional chargers for laptops just in case students need chargers the day of the test but it is in limited supply. Additionally, the school purchased headphones just in case students do not have headphones for testing. Dr. Maestre addressed the infrastructure trail. We are really focused on the skills and strategies to move the students and increase the writing score to impact our school grade. Students that have specialized accommodations will be pulled from the general testing room to ensure that their accommodations are met. The writing bootcamp is two weekends, February 17th and the 24th.

School Improvement Plan (Goal Updates):

Old Business:

- Nomination of Secretary there was not in enough to vote for the position.

- Elective Showcase - it was a very successful night. Parents provided feedback on some improvements to consider for next year in terms of layout and advertisement.
- ESOL Parent Night - we have 171 ELL students in our program. Lots of our students are brand new because they were displaced from the Hurricanes. We reviewed what the program is and getting them information pertaining to supports and resources to assist their students academically.
- Sun Games - the design notebooks were due last week and have all been graded. We have 289 students that have qualified to participate in Sun Games. The next checkpoint is a data notebook that is due March 2nd. The event is on March 15th. Students will miss class that day to test their projects. The other students were given an option of doing a research assignment which is due March 2nd. If students did get a 90% on their data notebook they do not have to participate with no penalty.
- D/F calls - we are coming up on Progress Reports, grades are due by 5pm on Wednesday and they go home on Friday. The students that have a D/F will receive a call. We were having some issue in the first semester with students getting assignments turned in. This quarter students are not able to go the entire nine weeks to turn in assignments. This halfway midpoint check is to encourage students to turn in assignments on time. Student government wants to do an incentive for each grade level. Therefore, the grade level with the fewest D/F there will be an incentive for that grade level.

New Business:

- Mid-year SIP review - DPLC focus is to implement Close Reading school-wide. The walk from the last week with the North Area Learning Community was that it was evident that Close Reading strategy is being implemented in several classrooms. There is one teacher for each department and the principal are part of the DPLC team. This strategy coincides with our second goal in the SIP which is CER.
- We also need parents to do the AdvancED survey. We are required to get 20% of our parents to complete the survey currently we have 6%.
- 2018-2018 Course selection process: The course selection process has begun for next school year. The rising 9th graders were here last week and LNHS came over and met with their counselor. This week our rising 7th and 8th graders are sitting one-to-one with their Guidance Counselor to review course options with the understanding that once current data comes in some of the levels may change.

Open Agenda (Non-SAC Members):

- While sports are going on the campus is there law enforcement on campus at the games? The concern was should we provide security or law enforcement be provided for after school activities. There is always a law enforcement presence when there is an anticipation of a large crowd. The incident that occurred was with a Lake Nona High School and Innovation communicated with the Dean, Administrators, and Law Enforcement at the High School to ensure that does not occur again.
- Spring Dance is coming up on March 9th. There is a planning meeting next Tuesday to plan for the dance.

Meeting Adjournment:

Motion: Tijuanna Nunn motioned to adjourn the meeting at 7:25pm. Motion carried unanimously.

Next Meeting Date, Time, and Location: Next meeting on March 13, 2018 6-7pm in the Media Center

Submitted by: Jacquelyn Baker

Approval date: March 13, 2018

The process for submitting all SAC agendas, sign-in sheets, minutes, and bylaws can be found at <http://ims.ocps.net/RAG/SPP/Pages/SIP.aspx>.

According to [Florida State Statute 1001.452](#), SAC members shall:

1. Perform functions prescribed by regulations of the district school board, but not have any powers and duties reserved by law to the school board
2. Assist in the preparation, implementation, and evaluation of the school improvement plan
3. Assist principal in preparation of school's annual budget and plan
4. Identify the appropriate use of school improvement dollars for implementing the approved school improvement plan, if funds are available from the Florida Department of Education