

**Innovation Middle School
School Advisory Council (SAC) Meeting Minutes
September 27, 2017 6-7pm Media Center**



Attendance:

Dr. Hector Maestre
Jacquelyn Baker
Joshua Agee
Pam Guyton
Jesse Cohen
Erika Remley
Yahaira Cruz
Stacey Brown
Tijuanna Compton Nunn

Call to Order:

A meeting of the Innovation Middle School School Advisory Council was held in the Media Center on September 27, 2017. Principal, Dr. Hector Maestre, called the meeting to order at 6:10pm. Jacquelyn Baker, Assistant Principal, will record minutes for this meeting.

Since we are a new school Dr. Hector Maestre will run the meeting today until we get the officers elected. The meetings will be held the second Tuesday of every month from 6-7pm before the PTSA meeting.

Principal's Report (Announcements/HR & Budget Updates):

We are in week 7 of the school year in our brand new building. We have received very honest feedback from the community. We receive feedback through various outlets (Facebook). The feedback that we are getting is in large part very positive.

We are pulling data that we have available from several resources one being iReady except for Algebra and Geometry class. Students have completed the diagnostic assessment. On the ELA side 63% of our students are predicted to score a level 3 or higher. On the Math diagnostic, 50% of our students are predicted to score a level 3 or higher. For Algebra and Geometry, teachers are monitoring students through common assessments and tracking student data towards learning the standards. As we move through the remainder of the first 9 weeks we are putting together structures for tutoring during the week and on Saturday for both ELA and Math. Reminder to parents, students can practice on their iReady account even at home. The students can access their accounts through launchpad. The neat thing about iReady is that it is pre-scripted based on the student's level. This is a great resource that the district purchased for all elementary and middle school students. If a student is in Intensive Reading and Math, students are in a rotational model and have time in class to work in iReady.

As for HR, in all core and electives we are fully staffed! We have the best of the best teachers! We have created a new position for support facilitation for ESE. This person will provide push in support for our students. That will bring us up to 3 support facilitators and 1 behavioral specialist. The position will give us the ability to support more students and provide

more minutes to our students for services. It will also give us the ability to have a full time behavioral specialist, Keshia Anderson. On Friday, we will have our new Dean for 7th and 8th grade join us.

In regards to the school budget, we have no significant roll over. We rolled over \$4700 in addition to our operating budget. We are running the budget "in the black". We do have FF&E money, that comes because we are a new building. That money was used to purchase some curriculum materials for specific content areas. We do have some academic dollars available that we have to spend on curriculum. We do have specific dollars that can only be spent on ELA and Science. We will now be moving on to buy curriculum materials for Math and Social Studies.

School Improvement Plan (Goal Updates):

We do have a draft of the school improvement plan. Once the SIP is approved and finalized we will post on the school website as well as through the FLDOE. Tonight we will be reviewing the goals as established through the Admin team. Goal 1 Innovation Middle School will utilize research based writing strategies to increase classroom complexity with a focus on student autonomy. This goal will be focusing on CER (claim, evidence, reasoning) writing strategy. This strategy helps students be specific, synced with speech, and able to provide reasoning. The second goal, is that Innovation Middle School will improve student achievement by increasing teacher knowledge and understanding of rigorous standards based instruction through participation in the district professional learning communities (DPLCs). We have a representative from each core content area. They will go and learn some district initiatives and walk classrooms in their buildings and in other buildings. It will empower teachers to have good structured conversations about teaching standards based lessons. The district wants the majority of the participants to be teachers. Assistant principals are not allowed to participate. The first DPLC meeting was cancelled due to the hurricane.

Old Business: Not applicable

New Business:

Review of SAC Bylaws - everyone read the document quietly to themselves

Motioned to approve Bylaws - Erica Remley; seconded by Tijuana; All in favor - unanimous; none opposed; none abstain

Nomination and election of members

Stacy Brown nominated for Chair by Tijuana Nunn. It was second by Jesse Cohen. Motion - unanimous

Yahaira Cruz nominated for Vice Chair by Tijuana Nunn, second by Pam Guyton. Motion- unanimous

It was decided by group to have Ms. Jacquelyn Baker serve as Interim Recorder for meeting notes until a Secretary is elected.

We will continue to build our membership. Our SAC roster is not due until February

Therefore we have time to build membership.

Questions:

Do we expect an influx of students from Puerto Rico? Dr. Maestre stated that the District has been in communication with the schools and we do anticipate them

Who is the Dean replacement ? Her name is Ms. Alexander, she has experience at all three levels. She is coming from Tangelo Park and will be assuming the role of 7th/8th grade dean. Mr. Rosado received a promotion and has returned to Lake Nona as an Assistant Principal.

The SMART Board in the band room is not working? Dr. Maestre said thank you for letting me know and we will look into it.

We will now make introductions of all attendees!

Meeting Adjournment:

Motion: Jesse Cohen motioned to adjourn the meeting at 7:16pm . Motion carried unanimously.

Next Meeting Date, Time, and Location:

October 10, 2017 6-7pm in Media Center

Submitted by: Jacquelyn Baker, Interim Recorder

Approval date: September 27, 2017

According to [Florida State Statute 1001.452](#), SAC members shall:

1. Perform functions prescribed by regulations of the district school board, but not have any powers and duties reserved by law to the school board
2. Assist in the preparation, implementation, and evaluation of the school improvement plan
3. Assist principal in preparation of school's annual budget and plan
4. Identify the appropriate use of school improvement dollars for implementing the approved school improvement plan, if funds are available from the Florida Department of Education