

**Innovation Middle School  
School Advisory Council (SAC) Meeting Minutes  
November 13, 2018 Media Center**



**Attendance:** see attached sign in sheet

**Call to Order:**

A meeting of the Innovation Middle School School Advisory Council was held in the Media Center on November 13, 2018. Vice Chair Jenny Abbott called the meeting to order at 6:06 pm. Erika Remley will record minutes for this meeting.

**Approval of Previous Minutes:** Debra Pierre motions to approve minutes with corrections. Shirley Pataleon seconded. Motion approved.

**Principal's Report (Announcements/HR & Budget Updates):**

End of semester testing schedule is being developed. Looking and Dec 10-13 as the testing window. Modified schedule to accommodate the four days of testing. No more than 2 tests per day. 100 minute blocks for tests and shortened class periods. Schedule will be created by week's end.

Tests:

- iReady midpoint test for ELA
- iReady midpoint test for Math
- Semester course CFEs: PE, Project Lead the Way and Learning Strategies
- PMA (Performance Measurement Assessment): Algebra I, Geometry Honors, Physical Science

In December's SAC meeting we will have information about next year's incoming scheduling (student introduction and course selections) with feeder schools.

**Old Business:**

- Connect Ed: multiple parent notification
  - A call went out on how to opt out of notifications
  - Parents are working with the district to manage their preferred way to receive information
  - Weekly updates from Dr. Maestre are appreciated by parents
  - Question: Can one time events be highlighted separately?
    - Yes they can, but event sponsors should request the connect orange.
- Canvas parent observer account numbers:
  - 1215 students, 381 parents have created observer accounts
  - IMS will send out a reminder about this in January
- Light outside the gym: the work order is in.

**New Business:**

- School Recognition Dollars
  - IMS earned an A. We are the only new secondary school that earned an A.
  - Award total \$104,495
  - The Faculty Advisory Committee (FAC) created a ballot to vote on distribution of these funds. Not all faculty and staff voted on every item. Questions and results are below:
    - Should we hold back 10% of the funds for training? 75 votes total
      - yes: 14 votes
      - no: 61 votes
    - Who should be the recipient of the funds? 79 votes total
      - Only faculty and staff from last year: 35 votes
      - Only faculty and staff here last year and returning this year: 36 votes
      - Faculty and staff here last year as well as new faculty and staff: 8 votes
    - How should those funds be divided? 77 votes total
      - Everyone gets an equal share: 45 votes
      - Classified gets 50% of what classroom teachers: 32 votes
  - Discussion about the possible uses of the funds were held. Christal Feldman motioned to approve the fund distribution along the lines suggested: No funds held back, include faculty and staff from last year and returning this year, everyone receives an equal share. Deborah Pierre seconded.
  - Motion passes unanimously
- Thankful Week
  - IMS administration is using this week to thank and celebrate everyone at our school.
    - Monday: teacher pie night thank you, personal notes for all from Dr M
    - Tuesday: 6<sup>th</sup> graders with IMS grey shirt
    - Wednesday: Support Staff
    - Thursday: 7<sup>th</sup> grade IMS yellow shirt
    - Friday: 8<sup>th</sup> grade IMS blue shirt

**Open Agenda (Non-SAC Members):**

A parent asked about internet issues. The problem is related to the internet service provider. OCPS is in the process of changing over to AT&T, hopefully this will correct the issues.

Staff question: Two vacancies 6<sup>th</sup> grade ELA and PE paraprofessional. There is a district job fair soon. A new PE teacher for all grades was just hired, Coach Munez. There was no effect on student schedules, he is providing relief for large class sizes.

College Funding Workshop for parents November 15 from 6-7

**Meeting Adjournment:**

Motion: Jenny Abbott motioned to adjourn the meeting at 6:58. Christal Feldman seconded. Motion carried unanimously.

**Next Meeting Date, Time, and Location:** December 11, 2018 6-7 pm in the Media Center

**Submitted by:** Erika Remley, SAC Secretary

**Approval date:** <<Date of Approval>>

(Revised 07.18.17)

The process for submitting all SAC agendas, sign-in sheets, minutes, and bylaws can be found at <http://ims.ocps.net/RAG/SPP/Pages/SIP.aspx>.

According to [Florida State Statute 1001.452](#), SAC members shall:

- 1.** Perform functions prescribed by regulations of the district school board, but not have any powers and duties reserved by law to the school board
- 2.** Assist in the preparation, implementation, and evaluation of the school improvement plan
- 3.** Assist principal in preparation of school's annual budget and plan
- 4.** Identify the appropriate use of school improvement dollars for implementing the approved school improvement plan, if funds are available from the Florida Department of Education