

Innovation Middle School  
 School Advisory Council (SAC) Meeting Minutes  
 December 12, 2017 6-7 pm Media Center



**Call to Order:**

A meeting of the Innovation Middle School Advisory Council was held in the Media Center on December 12, 2017. Chair Stacy Brown called the meeting to order at 6:14pm. Jacquelyn Baker will record minutes for this meeting.

**Approval of Previous Minutes:**

Motion: Pamela Guyton second by: Gemma Borsellino

**Principal's Report (Announcements/HR & Budget Updates):**

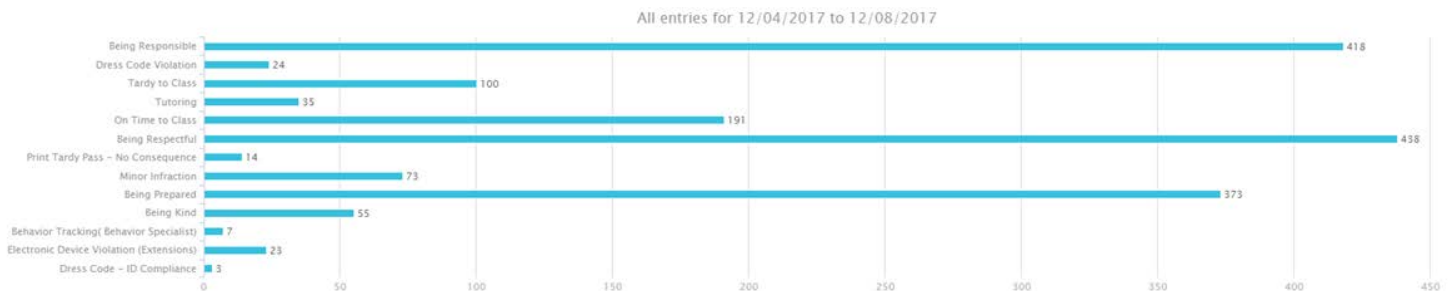
Thank you to everyone for the support at our Dedication! The ceremony was absolutely beautiful and our students were well-behaved.

In other news, we have a new we have a new Technology Specialist - Tara Quintal and we are currently interviewing for ESE Paraprofessional, Varying Exceptionalities teacher, and Attendance Clerk.

**School Improvement Plan (Goal Updates):**

**Old Business:**

- Hero update - we have revamped the program and included a school-wide behavior expectation titled "Rise Up". "Rise Up" stands for realize your potential, inspire others, show respect, embrace differences, utilize your resources, and prepare yourself. There are three levels of recognition that students can earn. The levels are bronze (20 pts), silver (50 pts), and gold (80 pts). Currently we have a 117 students that have earned a bronze status. The students receive a card that allows them to utilize their privilege however, the card does expire but the points do not. One identified trend was tardies.



The students are able to view their points in Hero via the hero app for students. The school has talked about educating the students about viewing their points. One of the students in attendance stated that his teacher displays the points for the class so that they know how many they have completed.

## New Business:

- D/F Calls are made weekly by Dr. Maestre
- Guidance department:
  - Naviance
    - During the last few weeks our School Counselors went into the classrooms and did a Naviance Lesson with your student. Naviance is a college and career readiness solution that helps districts and schools align student strengths and interests to postsecondary goals, improving student outcomes and connecting learning to life. Through Naviance, students can take surveys and assessments that provide insight into potential future careers. Students can then explore thousands of occupations, college majors, and schools. We sent home letters with parent access codes so you are able to view your child's assessments and results.
  - Teen Safety Matters
    - Teen Safety Matter- is a teaching program which will be presented by our school counselors. The program is designed to educate and empower teens and all relevant adults with information and strategies to prevent, recognize, and respond appropriately to bullying, cyberbullying, all types of abuse, relationship abuse, sex trafficking, digital abuse, and other digital dangers. Our counselors will be presenting the first part of this program this week and it can have many benefits for our schools. The program is broken down in 3 different lessons:
      - Lesson 1 – Emotional Safety Social-emotional skills, Social awareness, Relationship skills, Peer pressure, Coping skills, Decision-making Self-awareness, Self-management Safe Adults and Safety Rules
      - Lesson 2 – Physical Safety Physical abuse, Emotional abuse, Neglect, Relationship abuse, Bullying, Sexual abuse, Sex trafficking, Sexual assault
      - Lesson 3 – Digital Safety- Cyberbullying, Digital abuse and safety, Digital self-awareness, Digital self-management, and Digital citizenship
  - Angel Tree
    - We are working with our MVP students (20) to inquire what students may like or need over the winter break. Many of our students that are MVP are students that were displaced from the hurricane. Teachers can go onto their to sponsor a student. The student remains anonymous. The Thrive Church donated money and we will be using the money to create gift baskets and purchase any additional gifts for the family.
  - Orange TIPS
    - Orange County Public School's Talent Identification Program (Orange TIPs). This is a very exciting and rewarding program celebrating success for our students. One of the opportunities we offer our high achieving students is the chance to take the March 2018 SAT test. TIPs students are also invited to participate in the Orange TIPs summer program, a week-long camp where they will explore college and career opportunities. Students will be invited to participate in free SAT tutoring sessions that will be held on January 20<sup>th</sup> & 27<sup>th</sup> and February 3<sup>rd</sup>, 10<sup>th</sup>, & 24<sup>th</sup> from 9am to 12pm. Parent informational is tomorrow December 13, 2017 6-7pm in Cafeteria
  - Elective Night

- January 25, 2018 we would like to host an elective night in which parents and students can gain an idea of what the electives are being offered and what they are about. We really need to advertise!! Additionally, we need to invite the clubs and organizations.
- Sun Game
  - Sun Game video informational video - <https://vimeo.com/9522310>
  - 1/15 – Teachers introduce project to students (unless the team would like to start sharing information next week so they can start brainstorming ideas over the holiday break)
  - 1/19 – Team entry forms due
  - 2/9 – Design notebooks due
  - 3/2 – DUE: Data Notebooks, Critter Cottage, Solar Cars, Research paper
  - 3/15 – Sun Games event
  - Suggestions from parents is to allow students to either do an individual or team project. In addition, students should be required to sign up for teams within their class period. The parents brought up many parent concerns about logistics and other issues and recommend a focus group so that concerns can be addressed.
- WIDA Testing
  - coming up in January 30th & February 1st and then the speaking portion is one-to-one the rest of February for all 172 students that are active ELL students
  - This test is to assess helps students, families, and schools understand students' current level of English language proficiency along the developmental continuum.
- ZAP
  - ZAP stands for zeros are not permitted and it is a program in which students are referred by teachers when they have missing assignments. This program provides the student uninterrupted time to work and submit the assignments.
  - form for teacher referral has been modified
  - ZAP calls are made weekly
  - student attendance has increased
  - ZAP hours - Monday & Wednesday 7:30-8:30 am; Tuesday & Thursday 4-5pm 1st floor Collaboration Space

Open Agenda (Non-SAC Members):

- Recruitment of SAC attendees - perhaps we can make a ConnectEd call or text message and a flyer that we can inform the community of what SAC is and the role they serve in the school.

Meeting Adjournment:

Motion: Pamela Guyton motioned to adjourn the meeting at 7:40pm. Motion carried unanimously.

Next Meeting Date, Time, and Location:

January 9, 2018 6-7pm Media Center

Submitted by: Jacquelyn Baker, Interim Secretary

Approval date: <<Date of Approval>>

The process for submitting all SAC agendas, sign-in sheets, minutes, and bylaws can be found at <http://ims.ocps.net/RAG/SPP/Pages/SIP.aspx>.

According to [Florida State Statute 1001.452](#), SAC members shall:

1. Perform functions prescribed by regulations of the district school board, but not have any powers and duties reserved by law to the school board
2. Assist in the preparation, implementation, and evaluation of the school improvement plan
3. Assist principal in preparation of school's annual budget and plan
4. Identify the appropriate use of school improvement dollars for implementing the approved school improvement plan, if funds are available from the Florida Department of Education