

**Innovation Middle School  
School Advisory Council (SAC) Meeting Minutes  
February 12, 2019 Media Center**



**Attendance:** Jenny Abbott, Michelle Adamick, Jacquelyn Baker, Gemma Borsellino, Michael Borsellino, Chris Clark, Krista Knappins, Hector Maestre, Isabel Mendez, Tijuanna Nunn, Matthew Nunn, Shirley Pantaleon, Melissa Pantano, Debra Pierre, Erika Remley, Katrina Romero, Stacey Vega, Jennifer Williams

**Call to Order:** A meeting of the Innovation Middle School School Advisory Council was held in the Media Center on February 12, 2019. Vice Chair Jenny Abbott called the meeting to order at 6:06 pm. Erika Remley will record minutes for this meeting.

**Approval of Previous Minutes:** December minutes approved as presented and January minutes approved with changes.

**Principal's Report (Announcements/HR & Budget Updates):**

We will be presenting the SIP mid-year review later in this meeting.

State testing begins April 2, 2019. 6<sup>th</sup> graders will do reading and math on paper. Seventh and eighth grade tests are on the computer. State testing extends through May 15 (Civics). As soon as state testing is over students will have CFE testing on computer. CFEs are through May 22. Device collection will begin once all testing is completed.

Mock FSA writing on Feb 26 for all students. Essays will be graded by ELA team and areas of weakness identified so they can work on these areas before the testing.

Phoenix flight academy is ongoing on Saturday mornings. Students can still sign up and attend these sessions. March 30 is a full writing focused Saturday.

Progress report and report cards will now be sent home on Mondays rather than Fridays district wide.

**Old Business:**

SAC grants:

Jenny Abbott motions to model application on the Mill Creek application supplied by Debra Pierre. Chris Clark seconds.

Motion passes.

Erika Remley will finalize the form and distribute the SAC grant application through Dr. Maestre.

Debra Pierre motions to distribute the applications with a deadline for the April meeting with a note that it will be available next year. Isabel Mendez seconds. Motion passes.

SAC meeting schedule was discussed. The group would prefer to move the date to avoid conflicts, but because time is limited in March due to spring break and we only have three meetings left we will keep the SAC meeting schedule the same for this school year.

**New Business:**

SIP mid-year review was presented by Ms. Williams

First goal: reducing achievement gap for sub-groups: ESE, ELL and bottom 25%

Four action steps were devised at the beginning of the year. Progress has been evaluated by looking at the iReady mid-year data.

For ELA ELL students are gaining more quickly than non-ELL students, which is in line with our SIP goal. ESE growth is not gaining on non-ESE population. Lowest 25% is gaining on the highest 75%.

For math all sub-groups are gaining except the lowest 25%. Math i-Ready does not include the Algebra and Geometry students, the highest performing math students, so this is not surprising.

Actions IMS has taken toward this goal:

- Implemented formal teacher coaching.
- Data chats with teachers to examine needs of subgroups.
- Provide additional time for teachers to plan for the subgroup needs. One full paid planning day was offered in the Fall.
- Additional support for ELL students- 1 new teacher and 3 new paraprofessionals have been hired.
- Phoenix Flight Academy: Saturday enrichment and tutoring.

Second goal: Improve student achievement by using close reading strategies as a basis for discussing and writing in response to complex texts.

Text dependent questions (TDQ) are the current focus. The District Professional Learning Community (DPLC) today was taking those and applying those to student conversation and how they collaborate and articulate their responses. DPLC learns strategies and brings back and distributes the strategies throughout the school.

Grade level iReady ELA data was presented.

Actions IMS has taken toward this goal:

- Analyze 2017-2018 writing data to look for greatest opportunity.
- Professional development related to area of writing in response to reading.
- Facilitate teacher planning to ensure instructional techniques related to writing in response to reading are implemented with fidelity.
- Examine students work/analyze work samples to ensure alignment between the planned lessons and student outcomes.
- Implement coaching cycles to build teacher capability in area of writing in response to reading.

IMS is conducting guided visits. Teams of teachers visit a classroom for 7 minutes during their planning period to look for the close reading being incorporated. Teacher action, student action and classroom environment are all included in the "look for" evidence.

17 teams walked 17 classrooms. 16 of 17 found at least one piece of evidence during the visit.

An external team will be doing this observation in March to provide fresh eyes.

Continuing work:

Continue implementing DLPC strategies

Grade level plans formulated to address gaps leading up to writing FSA

Innovation Writes mock FSA writing test on February 26

Provide additional time to teachers to plan for writing instruction

Open Agenda (Non-SAC Members):

Question asked about Black History Month: What is IMS doing?

(Revised 07.18.17)

Social studies classes are doing Black History lessons. Marquee messaging, district controlled, includes Black History Month messaging.

Meeting Adjournment:

Motion: Jenny Abbott motioned to adjourn the meeting at 7:21. Ms. Baker seconded. Motion carried unanimously.

Next Meeting Date, Time, and Location: March 12, 2018 6-7 pm in the Media Center

Submitted by: Erika Remley, SAC Secretary

Approval date: May 14, 2019