



# Communication Plan Grades PK-5

## Directions

1. **Fill-in** the best time to reach out to the teacher for help and how you should contact them to get help, if needed.
2. **Fill-in** the location where your teacher will post lessons.
3. **Complete** all assignments your teacher gives you.
4. **Turn-in** assignments in by the due date.

<b>Teacher Name</b>	
<b>Support Times</b>	
<b>Support Format</b>	<input type="checkbox"/> Email <input type="checkbox"/> Phone <input type="checkbox"/> Text <input type="checkbox"/> BBB <input type="checkbox"/> Teams
<b>Teacher Email</b>	_____@ocps.net
<b>Teacher Phone Number</b>	
<b>Where will you post information?</b>	
<b>How will I get my assignments?</b>	
<b>Where will I turn my work in?</b>	

**Student Name:**

**Student Number & Email Address:** (Note email is K-5 only)  
\_\_\_\_\_@students.ocps.net

**Student Password:**

