

2022-2023 Parent and Family Engagement Plan

School Name	Lake George Elementary
LEA	Orange County Public Schools

The following is to ensure school-level parent and family engagement plans meet the requirements of Section 1116(b) of the Elementary and Secondary Education Act (ESEA), as amended by the Every Student Succeeds Act (ESSA)

Assurances

The above named school agrees to the following assurances:

- Involve parents of children served in Title I, Part A in decisions about how Title I Part A funds are spent;
- Carry out the programs, activities, and procedures in accordance with the definitions in Section 8101 of ESEA;
- Jointly develop/revise plan with parent and make available to the local community;
- Involve parents and families in planning, reviewing, and improving school wide program plan;
- Use the findings of parent and family engagement plan review to design strategies for more effective engagement, and to review, if necessary, the school's parent and family engagement plan;
- Provide each family with timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals;
- Notify each family, in a timely manner, when their child has been assigned, or has been taught for four or more consecutive weeks, by a teacher(s) who is out of field;
- Provide each family with an individualized student report about the performance of their child(ren) on the State assessments [ESEA Section 1116]

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Mission Statement

<p>1. Does the mission statement include:</p> <p>How the parent and family engagement plan is a shared responsibility?</p> <p>How the parent and family engagement plan will assist in providing high quality instruction for all learners?</p>	<p>The mission of Lake George Elementary School is to lead our students to success with the support and engagement of families and the community.</p> <p>Lake George Elementary feels strongly that parent engagement is the driving force in a child's education. Lake George Elementary with the collaboration of PTA, SAC, and MPLC is committed to working in tandem with parents to participate in decision-making and goal-setting for quality education for all their students.</p>
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Involvement of Parents

<p>2. Does the plan include:</p> <p>How the school will involve the parents and families in an organized, ongoing, and timely manner in</p>	<p>It is essential for parents to be well informed to make appropriate choices and share the responsibility for academic success for their students. At Lake George Elementary, parents are engaged in the planning, review, and improvement of Title I programs by attending board meetings such as: School Advisory Council (SAC), Multilingual Parent Leadership Council (MPLC), and the Parent-Teacher Association (PTA).</p>
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<p>the planning, review and improvement of Title I programs, including involvement in decision making of how funds for Title I will be used [ESEA Section 1116]?</p>	<p>Parents and families can make suggestions and voice their opinion by completing parent surveys, attending our Annual Title I meeting and participating in the Parent-Teacher Association (PTA) monthly meeting and activities.</p> <p>Title I programs, reviews of academic data, and decisions regarding how funds for parental involvement will be spent are discussed through SAC and/or Parent Engagement monthly meetings. Information is shared with parents at our annual Title I meeting, Open House, Board Members meetings, Newsletters and/or Meet the Teacher events.</p> <p>Home-to-school and school-to-home communications in English and Spanish (planners, flyers, newsletters, Connect Ed messages, website, email, and social media) will facilitate informing parents of all events, activities, and opportunities available, such as but not limited to: ADDition Volunteer Opportunities, Partner in Ed Opportunities, careers, professional development, and/or workshops, at Lake George Elementary.</p> <p>A copy of the 2022-23 plan will be in the front office and the school website for parent access and review.</p>
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Coordination and Integration with Other Federal Programs

<p>3. Does the plan include:</p> <p>How the school will coordinate and integrate parent and family engagement programs and activities?</p> <p>How the school will coordinate and integrate parent and family activities that teach parents how to help their child(ren) at home [ESEA Section 1116]?</p>	<p>Lake George Elementary, with the collaboration of parents, will coordinate Parent and Family Engagement Programs and Activities through a variety of interactive events within the school year. Meeting with parents and staff will be held monthly to go over details, planning, logistics, suggestions, and results of feedback from surveys of each events. These activities will build the capacity and best practices used to support and strengthen parents and other caregivers' abilities to provide their students everyday learning opportunities at home academically and social emotional. Below you will find the delineated program and coordination for each school-based program:</p>
Program	Coordination
Voluntary Pre-K	Pre-orientation prior to when school starts, updates on progress and testing
Varying Exceptionalities ESE -IDEA	Voluntary Trainings on IEP Procedures upon request, EBD Welcome Manual, sending out a letter for progress monitoring of services, reading deficiency notice, and Notification of T.I.E.R Adjustment Instruction

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Title I	The Principal, Title I Contact, and PEL will collaborate and coordinate with the Title I office to provide opportunities for parental engagement at home, at school, and in the community. Workshops will be provided to the parents to provide resources and skills to help them build a better understanding of how crucial their role is in their child’s education.
Title II	The school will work to inform parents of the Florida BEST Standards. Teachers will learn about these standards through Title II funds and will also work to inform parents of how they are teaching the standards in the classroom.
Title III	The school will work with the OCPS Multi-Lingual department to assist the ELL students and their parents.

Annual Parent Meeting

<p>4. Does the plan include:</p> <p>A description of the specific steps the school will take to conduct the annual meeting to inform parents and families of participating children about the school’s Title I program?</p> <p>A description of the nature of the Title I</p>	<p>Lake George Elementary will host an annual informational Title I meeting for parents and families of children participating in the Title I program at the beginning of the school year. We will educate parents via the following methods:</p> <ul style="list-style-type: none"> ● Title I Information for Parents via STUDIO Presentation on CANVAS ● Parent-School Compact via brochure ● Sharing PFEP location on school website ● Sharing PFEP physical location at the school <p>Parents and families are informed of the Title I program by the following statement:</p> <ul style="list-style-type: none"> ● Title I is the largest Federal assistance program for our nation's schools.
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<p>Program that is shared with parents (school wide or targeted assistance)?</p> <p>A description of how the meeting will cover adequate yearly progress (AYP), school choice, and the rights of parents are covered at the annual meeting.</p>	<ul style="list-style-type: none"> ● The program serves millions of children in elementary and secondary schools each year. ● The goal of Title I is to provide instructional services and activities that support students in meeting state performance standards. ● The program serves children in elementary and secondary schools that have demonstrated that extra assistance is needed. ● The Federal government provides funding to each State and then State Education Agencies distribute this money to districts. ● The money each school receives is determined by the need of its students. <p>Below are the specific steps that Lake George Elementary will take to conduct the Title I Annual Meeting:</p>
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Activity/ Task	Person Responsible	Timeline	Evidence of Effectiveness
Digital Announcement through Social Media	Jennifer Ipina (PEL)	August-September 2022	Views Report
Connect Orange Message	Administration	Ongoing	Views Report
Save the Date Flyer Announcement	Jennifer Ipina (PEL)	August 2022	Digital RSVP
Media Announcement	Yani Abalo (Media Specialist)	August-September 2022	Views Report
Reminder Event Flyer	Jennifer Ipina (PEL)	September 2022	

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Develop Agenda, Presentation and Materials	Administration		
Develop Sign In Sheet	Jennifer Ipina (PEL)		Exit Slip
Conduct Power Point Presentation/Meeting	Teachers/Staff	September 2022	
PFEP Compact	Teachers/Staff	August 2022-May 2023	Printed Signed Copies
PFEP Hard Copy	Office Staff	August 2022-May 2023	
Maintain Documentation	Jennifer Ipina (PEL)		

Flexible Parent Meetings

<p>5. Does the plan include:</p> <p>How will the school offer a flexible number of meetings, such as meeting in the morning or evening?</p> <p>How will the school provide, with Title I funds,</p>	<p>The administration, faculty, and staff of Lake George Elementary will provide flexibility in meeting schedules to encourage maximum parent participation. Parent meetings will be scheduled in conjunction with other events so parents will not have to come to school on a separate evening or morning. A year-long calendar will be developed and distributed during the first weeks of school and updated as needed.</p> <p>Events and Dates will also be provided in our Social-Media to remind parents and to save the date on their calendar. Parent/teacher conferences will be scheduled at various times including in the morning, afternoon, evening or by phone. We will use the results of parent surveys to determine the most convenient times for larger school events.</p>
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transportation, childcare or home visits, as such services relate to parent and family engagement [ESEA Section 1116]?	<p>Lake George will provide transportation if needed for families to events such as Parent Academy and/or any upcoming major family event hosted by OCPS.</p> <p>Home visits will be made as needed. Lake George Elementary understands that a home visit promotes positive parenting practices that help parents better prepare their children for school.</p>
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Building Capacity

<p>6. Does the plan include:</p> <p>How the school will implement activities that will build the capacity for meaningful parent/family involvement?</p> <p>How will the school implement activities that will build relationships with the community to improve student achievement?</p>	<p>Lake George Elementary takes pride in building the capacity of all key stakeholders who play a vital role in the academic success of our students. Based on our student data, we will determine what areas of growth we should implement in our Parent Engagement Activities. Our activities and events will target specific skills for students as well as parents and families to help them prioritize education. After each event and/or activity surveys will be provided to analyze the feedback from the parents and families.</p> <p>Planning, logistics, and specific skills targeted will be shared during our monthly board meetings. After each event, feedback will be shared with parents and family. Suggestions will always be welcome and heard.</p> <p>To assist the families in working with their students, Lake George will work towards providing a variety of classes/workshops by request such as but not limited to Reading workshops, Math Facts Workshops, Adult ESOL classes, Social-Emotional Health Workshops, Grade-Level Readiness Preparation, and IEP/504 Meeting preparation.</p> <p>To support our parents and families, our Parent Engagement Liaison (PEL) will be a main point of contact for parents to promote the family</p>
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<p>How the school will provide material and training to assist parents/families to work with their child(ren)?</p> <p>How the school will provide other reasonable support for parent/family engagement activities [ESEA Section 1116]?</p>	<p>activities and encourage parents to join us at our linked to learning family events. The PEL will also provide resources, support, workshops and information to parents as needed. With the help of teachers and other staff members, we will present workshops or host activities that can aid in providing a welcoming environment our students and their families.</p> <p>Below are the specific steps that Lake George Elementary will take to build capacity for meaningful parent and family engagement:</p>
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Activity/ Task	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
Adult ESOL classes	Instructor with ESOL Endorsement	Helps ELL Parents to understand the English language better so that they can support their students at home with assignments.	Ongoing	Attendance of families at events, active participation in school, present for Parent-Teacher Meetings

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SEL Workshops	Guidance Counselor/ School Psychologist	Parents and families can learn how to model the kinds of skills, attitudes, and behaviors we want all students to master.	Ongoing upon request	
Reading Workshop	Media Specialist and Instructional Staff	Allows parents and families to engage in authentic reading experiences with their students.	Literacy Week	
Math Workshop	PEL and Instructional staff	Allows parents and families to learn new math content, practice math strategies in a variety of ways, and reflect on learning through verbal or written sharing with their students.	Spring into Math Night	
IEP/504 Meeting preparation	PEL/Staffing Specialist	Help parents understand they know their child's strengths and	Ongoing at Parent Request.	

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		<p>weaknesses and all the little differences that make their child unique. Their knowledge can help the team develop an IEP that will work best for their child.</p>	

Staff Development

<p>7. Does the plan include:</p> <p>A description of the professional development activities the school will provide to educate the teachers, specialized instructional support personnel, principals, other school leaders and other staff:</p> <ul style="list-style-type: none"> - with the assistance of parents/families, in the value and utility of contributions of parents/families? - in how to reach out to, communicate with, and work with parents/families as equal partners? - in implementing and coordinating parent/family programs, and in building ties between parents/families and the school [ESEA Section 1116]? 	<p>Lake George Elementary strives to set clear goals for parent and family engagement with faculty and all school staff. Throughout the year, various professional development activities are provided to educate the teachers, specialized instructional support personnel, administrators, other school leaders and other staff to build capacity in parent and family engagement.</p> <p>Below are the specific activities and tasks that Lake George will implement to build capacity for meaningful parent and family engagement:</p>
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Activity/ Task	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
Title 1 Annual Meeting	School Administrator and Staff	Provide instructional services and activities which support students in meeting the state's challenging performance standards.	September 2022	Digital Exit Slip and Attendance
Title 1 Family Engagement Modules	PEL/ Title 1 Contact	Best Practices for Parent Engagement	Ongoing Every quarter	Digital Exit Slip
Question Development Workshop	PEL	Parent and Family Readiness for Meetings	Ongoing at Parent Request	Digital Exit Slip/ Feedback on meetings
PTA/SAC Meeting	Staff and Families	Support Grade level performance and goal achievement	On Going	Student Data

Other Activities

8. Does the plan include:	Lake George has a parent engagement liaison, guidance counselor and social worker to assist with parent needs. They maintain a list of resources for parents such as information on Homeless Education,
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<p>How other activities, such as the parent resource center, the school will conduct to encourage and support parents and families in more meaningful engagement in the education of their child(ren) [ESEA Section 1116]?</p>	<p>Retention, Counseling Services, Exceptional Education Services, Behavioral Support Services, and other resources available within and outside of the school. Computers use is available upon request for parent and student use during normal school hours. Additional information resources will be available upon request from resource staff. Assistance in completing school forms is also available throughout the school year.</p>
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Activity/ Task	Person Responsible	Timeline	Evidence of Effectiveness
Parent Resources	PEL	Ongoing	
Parent Academy	PEL	Ongoing	

Communication

<p>9. Does the plan include: How the school will provide timely information about</p>	<p>At the Title 1 Annual Meeting in September, parents will be informed of Title 1 programs. The school will also provide a variety of "Family Nights" that will help parents understand curriculum and provide training so that they may help their child at home. Teachers will maintain sign-in sheets from parent-teacher conferences and Open House. All school</p>
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<p>the Title I programs?</p> <p>How the school will describe and explain the curriculum at the school, the forms of assessment used to measure student progress and the achievement levels students are expected to obtain?</p> <p>How, if requested by parents, the school provides opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child(ren)?</p>	<p>activities are advertised on the school marquee, the school calendar, flyers sent home, Class Dojo, Social Media and Connect Orange. Lake George also has a website where parents can access school information and the school calendar. This website also has links to the OCPS website and the FLDOE website. Parents can access information on county programs as well as standards on the county and state websites.</p> <p>Progress reports and report cards are sent home to inform parents of their child's academic progress. The parents also have access to CANVAS and Skyward where they can get information about their students' academics and attendance. An informational package with the Standards will be handed to families with a brief explanation of what each grade level will be learning. Aligned to this, Family Nights will have activities aligned to the standards being taught in class. These activities provide a better understanding of the standards for the parents and how they can put them into practice at home. Lake George provides informative Q&A sessions for our parents about instruction, testing, and I-ready. Instructional staff are trained to provide the most accurate information for parents and to give examples of best practices for their student's achievement.</p> <p>All students have Take-Home folders that are sent home daily as a means of communication between homes and school. Lake George Elementary also uses Electronic Communication through Class Dojo, CANVAS, and Social Media.</p> <p>Parents may schedule meetings with teachers and administration as needed. Translation is provided for any parents upon request. Meetings and conferences will be available face-to-face, via web conferences, or by phone.</p>
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How the school will submit parents/ families comments if the school wide plan is not satisfactory to them [ESEA Section 1116]?	
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Accessibility

<p>10. Does the plan include:</p> <p>A description of how the school will provide full opportunities for participation in parent/family engagement activities for all parents/families?</p> <p>A description of how the school will share information related to school an parent/family</p>	<p>A variety of parent and family engagement activities will be planned to ensure that each parent has an opportunity to participate. Multiple sources will be used to communicate opportunities for parent involvement.</p> <p>Lake George will send home information pertaining to meetings and "Family Nights" in both English and Spanish. Other languages will be available upon parent request. Information will be disseminated to parents using newsletters, student communication folders, Class Dojo, school website, school marquee, social media and/or Connect Orange phone calls in English and Spanish.</p> <p>Translators will be available at parent nights and meetings upon parent request. The school is fully wheelchair accessible. Sign language interpreters can be obtained from the county for events when requested by the parent.</p>
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<p>programs, meetings, school reports, and other activities in an understandable, uniform format, and in languages that the parents/families can understand?</p>	
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Discretionary Activities

<p>11. Does the plan include: Any activities that are not required, but will be paid for through Title I, Part A funding (for example: home visits, transportation for meetings, activities related to parent/family engagement, etc.)</p>	<p>Orange County Public School provides full-day conferences for parents at different school locations. Lake George will offer transportation to those events if needed.</p>
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Activity/ Task	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
Parent Academy (Full-day conferenecees)	PEL	Empower, engage and educate families and caregivers by providing high-quality training sessions, resources and access to skills and services	On-going	Attendance, Digital Exit Slip.

Barriers

<p>12. Does the plan include:</p> <p>A description of the barriers that hindered participation by parents during the previous school year?</p> <p>A description of the steps the school will take</p>	<p>Lake George Elementary, after reviewing the previous Parent and Family Engagement Plan and accompanying feedback, acknowledges the existence of the following barriers to parent and family engagement:</p> <ul style="list-style-type: none"> ● Language ● Education ● Technology <p>Below are the specific steps that Lake George Elementary will take to address barriers that existed in the previous year:</p>
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<p>during the upcoming school year to overcome the barriers (with particular attention paid to parents/families who are disabled, have limited English proficiency, and parents/families of migratory children [ESEA Section 1116]?)</p>	
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Barriers (Including the Specific Subgroup)	Steps the School will Take to Overcome
Language (ELL)	Translation will be provided. MPLC will meet frequently to suggest activities for ELL Families. Adult ESOL classes opportunities and materials will be provided for families.
Education Barrier (FRL, SWD, ELL)	<p>Parent resources will be available for parents though out the year to review and teach grade level expectations for the year as well as explain education terminology in a way that all are able to understand.</p> <p>GED Classes and Materials will be offered.</p>

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	<p>School supplies (backpacks, pencils, crayons, markers, etc.) will be provided as needed.</p> <p>Pre-meeting for IEP/504/MTSS will be offered upon request to guide parents through the process.</p>
Technology	<p>Parents will be oriented at the beginning and throughout the year about tech services and trouble shooting. The PEL and the media specialist will be there to answer any questions. Instructional staff will also be coached to communicate effectively with the parents and families about tech services and usage.</p>

School-Parent Compact

<p>13. Does the plan include:</p> <p>As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a school-parent</p>	<p>Provide a scanned copy with this document of the School-Parent Compact and evidence of parent input in the development of the compact.</p>
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compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement?	
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Adoption

The parental involvement policy/plan has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, PTA and SAC as evidence by meeting notes and agenda.

This policy/plan was adopted by the school on August 2020 and will be in effect for the period of 2021-2022 School Year.

The School will distribute this policy to all parents of participating Title I, Part A children on or before September 2021.

Signature of Authorized Personnel	
Date	

Provide evidence that this policy/plan has been developed with the input from parents based on the review of the previous school years Parent and Family Engagement Plan if applicable.

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The following documents can be submitted as evidence:

- Parent survey of previous year's events and activities
- Any SAC and PTA artifacts where Title I/PFE topics were on the agenda
- Parent Feedback Summary of PFEP Evaluation
- Parent and Family Engagement Activities Tracking Form

Home Academics Faculty & Staff Media Center Parents School Information Students

PARENT AND FAMILY ENGAGEMENT PLAN

[Lake George Es](#) » [School Information](#) » Parent and Family Engagement Plan



Please click on the picture above to view our Parent and Family Engagement Plan

- Accountability Report
- Back-to-School Year Info
- Box Tops for Education
- Directions
- Emergency Procedures
- Extra Curricular Activities Opportunities
- Grading Policies
- LGE Partners in Education
- OCPS Calendar
- Parent & Family Engagement Policy Plan
- Parent and Family Engagement Plan**
- Policies
- School Improvement Plan
- School Song