



FOR OFFICE USE ONLY

_____ Amount Paid

_____ Date Requested

Today's Date _____ Receipt / Transaction # _____

LAKE NONA HIGH SCHOOL
12500 NARCOOSSEE RD
ORLANDO, FL 32832
(407)-956-8300

TRANSCRIPT REQUEST FORM

Current Student- Grade Level _____ Former Student- Year of Graduation _____

Student Last Name _____ First Name _____

Student # _____ Phone # _____ DOB _____

Address: _____

Current Students

- There is a \$2.00 fee for each paper copy
- There is no fee for transcripts sent electronically
- **Payment has to be made by www.schoolpay.com**
- Please make sure to attach proof of payment with your request.
- Link for current students:
<https://www.schoolpay.com/pay/for/LNHS-Transcript-Fee-Current-Students/SbX5onr?p=yes>

Former Students

- There is a \$2.00 fee for each paper copy and to send electronically.
- **Payment has to be made by www.schoolpay.com**
- Please make sure to attach proof of payment with your request.
- Link for former students:
<https://www.schoolpay.com/pay/for/LNHS-Transcript-Fee-ALUMNI-Students/SbFw71x?p=yes>

OFFICIAL ELECTRONIC TRANSCRIPTS (Only via FASTER to the available schools)

PER OCPS POLICY TRANSCRIPTS CANNOT BE EMAILED

1. _____ 2. _____ 3. _____

4. _____ 5. _____ 6. _____

***Transcripts will be processed 24-48 hours after receiving the request.

If transcripts are not collected within 30 days, they will be discarded. ***

OFFICIAL PAPER COPY Self Pickup FAX (Enter Fax # Below if accepted by School) US Mail
List School / College / Business Name and Full Address / Campus Address (Within U.S Territories)

- Send to NCAA AND NAIA Eligibility Center for Student Athletes (Students must send their score directly to NCAA or NAIA from the SAT and ACT)

Student or Parent Signature

Date