

2022-2023 Parent and Family Engagement Plan

School Name	Pineloch Elementary
LEA	Orange County Public Schools

The following is to ensure school-level parent and family engagement plans meet the requirements of Section 1116(b) of the Elementary and Secondary Education Act (ESEA), as amended by the Every Student Succeeds Act (ESSA)

Assurances

The above named school agrees to the following assurances:

- Involve parents of children served in Title I, Part A in decisions about how Title I Part A funds are spent;
- Carry out the programs, activities, and procedures in accordance with the definitions in Section 8101 of ESEA;
- Jointly develop/revise plan with parent and make available to the local community;
- Involve parents and families in planning, reviewing, and improving schoolwide program plan;
- Use the findings of parent and family engagement plan review to design strategies for more effective engagement, and to review, if necessary, the school's parent and family engagement plan;
- Provide each family with timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals;
- Notify each family, in a timely manner, when their child has been assigned, or has been taught for four or more consecutive weeks, by a teacher(s) who is out of field;
- Provide each family with an individualized student report about the performance of their child(ren) on the State assessments [ESEA Section 1116]

Mission Statement

<p>1. Does the mission statement include: How is the parent and family engagement plan a shared responsibility?</p>	<p>At Pineloch Elementary, we support the mission statement of Orange County Public Schools.</p> <p>Mission: With the support of families and the community, we create enriching and diverse pathways that lead our students to success.</p> <p>At Pineloch our goal is to ensure that each student is provided every opportunity to be successful.</p>
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<p>How does the parent and family engagement plan assist in providing high quality instruction for all learners?</p>	<p>The parent and family engagement plan will assist with providing high quality instruction for all learners by engaging parents and students in monthly events with a link to learning. Parent training sessions will also be held to assist parents with supporting their student(s) academic achievement in the home environment. There will also be an emphasis on two way communication.</p>
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Involvement of Parents

<p>2. Does the plan include: How will the school involve the parents and families in an organized, ongoing, and timely manner in the planning, review and improvement of Title I programs, including involvement in decision making of how funds for Title I will be used [ESEA Section 1116]?</p>	<p>The school will involve parents and families in an organized, ongoing and timely manner in the planning, review and improvement of Title I programs; this will be done through SAC, PTA and MPLC meetings.</p> <p>Parents will be involved in making decisions of how Title I funds will be used through the various meetings mentioned above.</p> <p>All communication will be sent in the primary languages of the school.</p> <p>Pineloch Elementary will facilitate workshops and events throughout the school year, to provide parents with strategies and techniques that they are able to use at home to enrich their child(ren)'s learning.</p> <p>Pineloch Elementary uses the following methods:</p> <ul style="list-style-type: none"> ● Communication in English, Spanish and Creole ● Flyers ● Student Planners ● Connect Orange Messages ● School Marquee ● School Website ● Email ● Electronic Communication (Dojo)
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Coordination and Integration with Other Federal Programs

<p>3. Does the plan include: How will the school coordinate and integrate parent and family engagement programs and activities?</p> <p>How will the school coordinate and integrate parent and family activities that teach parents how to help their child(ren) at home [ESEA Section 1116]?</p>	<p>Pineloch Elementary will coordinate and integrate parent and family engagement programs and activities through a host of planned events throughout the school year. These activities will teach parents how to help their child(ren) at home through the implementation of various best known practices that are linked to learning. Below you will find the delineated program and coordination for each school-based program.</p>
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Program	Coordination
VPK	VPK is designed to prepare 4 year olds for Kindergarten. Parents will be involved through monthly newsletters, flyers and special invitations for programs, such as, parent and family engagement workshops and holiday programs.
Title I	Pineloch will provide training sessions to parents through the Parent Academy offered by the school district. In addition we will hold our Annual Title I meeting and SAC meetings to provide parents information and to receive their feedback.
Title II	Professional training and workshops are provided to teachers and staff members to promote positive relationships between parents and the school.
IDEA	Supplemental instruction and academic support is reviewed with parents of students with disabilities during the planning and development of IEPs and 504 plans.
Title X	McKinney Vento Program provides support to our homeless students.

Annual Parent Meeting

<p>4. Does the plan include: A description of the specific steps the school will take to conduct the annual meeting to inform parents and families of participating children about the school's Title I program? A description of the nature of the Title I Program that is shared with parents (schoolwide or targeted assistance)? A description of how the meeting will cover adequate yearly progress (AYP), school choice, and the rights of parents are covered at the annual meeting?</p>	<p>Pineloch Elementary will host an annual Title I meeting to inform parents and families of children participating in Title I programs at the beginning of the school year. The annual meeting will educate parents via the use of presentations and handouts.</p> <p>The description of the nature of the Title I Program shared with parents is as follows: Title I Part A, provides local educational agencies (LEA) resources that help children gain a high-quality education and the skills to master the standards. Title I provides additional resources to schools with economically disadvantaged students. These resources provide additional teachers, parent involvement activities and other activities designed to raise student achievement. Two models are used in Title I schools to provide these services. School wide reform models provide all students with access and services. Target assistance models provide services to select students in Title I schools. For more information, visit the Florida Department of Education, Office of Title I Programs and Academic Intervention Services or our district's Title I website at https://www.ocps.net/cms/one.aspx?portalId=54703&pageId=88488.</p>

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Activity/ Task	Person Responsible	Timeline	Evidence of Effectiveness
Notices sent home to parents	Title I Coordinator	August/September 2022	Connect Orange detailed report
Marquee	School Administrators	August/September 2022	Copy of sign-in sheets
Conduct Title I Annual Meeting	School Administrator/Title I Coordinator	September 2022	Copy of sign-in sheets
Maintain Documents	Title I Coordinator	September 2022	Copies of all documents

Flexible Parent Meetings

<p>5. Does the plan include: How will the school offer a flexible number of meetings, such as meeting in the morning or evening?</p> <p>How will the school provide, with Title I funds, transportation, child care or home visits, as such services relate to parent and family engagement [ESEA Section 1116]?</p>	<p>At Pineloch the administrative team and staff believe wholeheartedly that parent involvement is an integral part of successful student achievement. Parent participation is a major priority in the area of parent-teacher conferences and family engagement activities. Pineloch has developed a plan to offer parent meetings on a flexible schedule to accommodate the working families:</p> <ul style="list-style-type: none"> - Morning, afternoon and evening opportunities for activities and teacher conferences - Developing and distributing a yearlong calendar in the first weeks of school and update as needed - Conduct parent surveys and use results to accommodate the most requested times for school-wide activities.
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Building Capacity

<p>6. Does the plan include: How will the school implement activities that will build the capacity for meaningful parent/family involvement?</p> <p>How will the school implement activities that will build relationships with the community to improve student achievement?</p>	<p>Pineloch takes pride in building the capacity of all key stakeholders who play a vital role in the academic success of our students. We provide both internal and external workshops and activities that strengthen relationships throughout the school year. Our doors are open to the community members and organizations can volunteer to support through our Partners in Education (PIE) as well as our ADDitions program.</p> <p>The Parent Engagement Liaison will be a main point of contact for parents to receive resources, support and information about activities that engage families.</p>
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<p>How will the school provide material and training to assist parents/families to work with their child(ren)?</p> <p>How will the school provide other reasonable support for parent/family engagement activities [ESEA Section 1116]?</p>	<p>Below are the specific steps that Pineloch will take to build capacity for meaningful parent and family engagement.</p>
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Activity/ Task	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
Meet the Teacher	Instructional Staff	Teachers will introduce classroom expectations, routines and establish rapport.	August 8, 2022	Sign- In Sheets
Open House	Administrative Team	This event will inform parents of school rules, provide an opportunity to meet school staff and administrators.	September 14,2022	Sign-in Sheets
Multilingual Parent Learning Community (MPLC) Meeting	PEL & ESOL Specialist	The meeting will encourage parental involvement and participation in the implementation of ELL programming and academic achievement initiatives at Pineloch Elementary.	October 5, 2022	Sign-in Sheets
Trunk or Treat/Literacy Event	PEL & Instructional Staff	This event will give parents information on literacy and provided an opportunity to sign up for the New World Reading at the end of the event, parents and students will participate in Trunk or Treat	October 25,2022	Sign-in Sheets
Family Movie Night	PEL	This event will promote fun for	November 30, 2022	Sign-in Sheets

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		everyone and create a great sense of community, and allow students the opportunity to bring their families to a school-sponsored event.	

Staff Development

<p>7. Does the plan include: A description of the professional development activities the school will provide to educate the teachers, specialized instructional support personnel, principals, other school leaders and other staff: - with the assistance of parents/families, in the value and utility of contributions of parents/families? - in how to reach out to, communicate with, and work with parents/families as equal partners? - in implementing and coordinating parent/family programs, and in building ties between parents/families and the school [ESEA Section 1116]?</p>	<p>Pineloch Elementary strives to build the capacity of all school staff. Throughout the year, various professional development activities are provided to educate the teachers, specialized instructional support personnel, administrators and support staff to build capacity in parent and family engagement.</p> <p>Below are specific activities and tasks that Pineloch Elementary will implement to build capacity for meaningful parent and family engagement.</p>			
Activity/ Task	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
Module 1 Title I PFE Canvas Course	Title I Coordinator and PEL	This course will help school staff understand the importance of	February 1, 2023	Completion Report from Canvas

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		Parent and Family Engagement and how it directly affects student achievement	
Module 2 Title I PFE Canvas Course	Title I Coordinator and PEL	This course provides school staff with tips and strategies for implementing and increasing Parent and Family Engagement in the school	April 26, 2023 Completion Report from Canvas

Other Activities

<p>8. Does the plan include: How other activities, such as the parent resource center, the school will conduct to encourage and support parents and families in more meaningful engagement in the education of their child(ren) [ESEA Section 1116]?</p>	<p>Pineloch will provide parents with access to the school curriculum, quarterly midterm progress reports, quarterly report cards and scheduled conferences. Information will be monitored by parent engagement surveys and sign in sheets at conferences. Communication for parent activities will be given through posting of the Marquess display, connect Ed, flyers and social media outlets.</p> <p>The Parent Resource Center will provide parents with resources such as access to food banks, clothes and other outside resources to encourage parents to participate in the education of their children.</p>
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Activity/ Task	Person Responsible	Timeline	Evidence of Effectiveness
Food Pantry	PEL	Bi-weekly	Sign-In Sheets
Clothing Closet	PEL	As needed	Sign-In Sheets

Communication

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<p>9. Does the plan include: How will the school provide timely information about the Title I programs?</p> <p>How will the school describe and explain the curriculum at the school, the forms of assessment used to measure student progress and the achievement levels students are expected to obtain?</p> <p>How, if requested by parents, the school provides opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child(ren)?</p> <p>How will the school submit parents/families comments if the schoolwide plan is not satisfactory to them [ESEA Section 1116]?</p>	<p>Pineloch Elementary will maintain timely communication about Title I programs by hosting the Title I Annual Meeting.</p> <p>Teachers and other staff members will support parents' understanding of curriculum, forms and assessments used to measure progress and expected achievement through the following:</p> <ul style="list-style-type: none"> - School Compact - Report Card Nights - Skyward - Parent Conferences - School Advisory Council (SAC) - Parent Teacher Association (PTA) - Connect Orange Messages - And all other school communication methods <p>Parents will be included in the decision making through the following:</p> <ul style="list-style-type: none"> - One on one meetings with teachers, administrators, and or support personnel - Parent Surveys - Participation in SAC to review the School Improvement Plan (SIP), Parent and Family Engagement Plan (PFEP) and School Compact <p>School wide plans will be reviewed at SAC meetings. At this time, feedback will be given and needed updates</p>
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Accessibility

<p>10. Does the plan include: A description of how the school will provide full opportunities for participation in parent/family engagement activities for all parents/families?</p> <p>A description of how the school will share information related to school an parent/family programs, meetings,</p>	<p>Pineloch Elementary will establish a variety of opportunities for families to participate in school activities through ensuring multiple levels of access for families. The following methods will be utilized:</p> <ul style="list-style-type: none"> - Family Nights will be presented in multiple languages to service ELL families - Offer activities at multiple times throughout the day for families to participate - Offer an online option where families can participate using Teams <p>We will share information through various best known practices in multiple languages in order to reach the highest number of parents and families. The following outlines some of those methods:</p> <ul style="list-style-type: none"> - Home to school and school to home communication in English and/or other languages
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school reports, and other activities in an understandable, uniform format, and in languages that the parents/families can understand?	<ul style="list-style-type: none"> - Flyers - Newsletters - Connect Orange - School Website - Email
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Discretionary Activities

11. Does the plan include: Any activities that are not required, but will be paid for through Title I, Part A funding (for example: home visits, transportation for meetings, activities related to parent/family engagement, etc.)	Activities that are not required and will be paid for through Title I are activities that will ensure the probability of parent engagement: transportation for meetings, child care providers and special activities related to parent/family engagement			
Activity/ Task	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
Providing necessary literacy training for parents from Title 1, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training	Administration Instructional Coaches Leadership Team	This will provide parents with additional tools, programs, and resources to better assist their child with student achievement in their current grades.	August-June	Sign in Sheets Parent Surveys
Maximizing parental engagement and participation in their children's education by arranging school meetings at a variety of times, or conducting in – home conferences between teachers or other educators who work directly with participating	Administration	This will provide parents with additional tools, programs, and resources to better assist their child with student achievement in their current grades.	August-June	Sign in Sheets Parent Surveys

Barriers

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<p>12. Does the plan include: A description of the barriers that hindered participation by parents during the previous school year? A description of the steps the school will take during the upcoming school year to overcome the barriers (with particular attention paid to parents/families who are disabled, have limited English proficiency, and parents/families of migratory children [ESEA Section 1116])?</p>	<p>Pineloch Elementary, after reviewing the previous years' Parent and Family Engagement Plan and accompanying feedback, acknowledges the existence of the following barriers to parent and family engagement.</p> <ul style="list-style-type: none"> - Transportation - Language - Education - Economically disadvantaged <p>Below are the specific steps that Pineloch Elementary will take to address barriers that existed in previous years.</p>
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Barriers (Including the Specific Subgroup)	Steps the School will Take to Overcome
Families work schedule and transportation (FRL)	Provide training at different dates and times throughout the year. Connect Orange calls to follow up.
Parents' lack of motivation to attend school activities (FRL, ELL, SWD)	Educating and informing parents the importance of attending school events, embed academic strategies in non-academic activities
Limited English speaking families (ELL0	Provide training at different dates and times throughout the year. Provide training in native language

School-Parent Compact

<p>13. Does the plan include: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact that outlines how parents, the entire school staff, and students will share the</p>	<p>Provide a scanned copy with this document of the School-Parent Compact and evidence of parent input in the development of the compact.</p>
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responsibility for improved student academic achievement?	
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Adoption

The parental involvement policy/plan has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidence by:

This policy/plan was adopted by the school on 10/31/2022 and will be in effect for the period of 2022-2023 school year.

The School will distribute this policy to all parents of participating Title I, Part A children on or before 11/04/2022.

Signature of Authorized Personnel	
Date	11-03-2022

Provide evidence that this policy/plan has been developed with the input from parents based on the review of the previous school years Parent and Family Engagement Plan if applicable.

The following documents can be submitted as evidence:

- Parent survey of previous year's events and activities
- Any SAC and PTA artifacts where Title I/PFE topics were on the agenda
- Parent Feedback Summary of PFEP Evaluation
- Parent and Family Engagement Activities Tracking Form

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