

ORANGE COUNTY PUBLIC SCHOOLS
BAND/ORCHESTRA INSTRUMENT CHECK-OUT FORM

(a viable alternative to purchasing, or renting an instrument from a music store)

The undersigned student and parent/guardian hereby acknowledge receipt of the school owned Music Department property listed below. In consideration for this property being issued to us, we do hereby agree to the following:

1. To accept full fiscal responsibility for the below named equipment.
2. To keep, at my own expense, said property in good repair and playing condition.
3. To surrender any Music Department property issued to me, upon notice by the Band/Orchestra Director or school authorities.

DESCRIPTION OF PROPERTY (filled out by Director)

Instrument _____ Brand _____ Model _____

Factory Serial No. _____ County I.D. No. _____

Condition: Excellent Good Fair Poor

Instrument blemishes to note at the time of check-out: _____

INSTRUMENT IS EQUIPPED WITH THE FOLLOWING ACCESSORIES:

Case/Bag _____ Bow _____ Shoulder Rest _____ Strap _____ Rosin _____ Other _____

INFORMATION (filled out by student and parent)

Student Name _____ School _____ Grade _____

Date _____ Parent/Guardian _____ Home Phone _____

Address _____ Work Phone _____

Approved by _____ (property custodian/Mr. Dolinsky)

I agree to the above agreement as listed above: _____ (parent)

_____ (student)

Instrument maintenance and repair donation (\$70) _____ (payable to school)

For your convenience, you may choose to use the OCPS SchoolPay online system. Go to WWW.SchoolPay.ocps.net, register and select "Orchestra" as the payee; attach a print-out of the transaction with this form.